

Friday 14<sup>th</sup> February 2020

Dear Parents/Carers,

I am writing to update you on two matters; the first is in relation to a situation that developed in school this morning, and the second relates to internal changes to the school day next term.

Before school started this morning, we had an unfortunate incident on our site, where a student was involved in an altercation with another student, and used a hair comb to injure the student, resulting in that student needing to go to hospital. The incident was dealt with quickly and efficiently by school staff.

We have held assemblies today with all year groups. These were already planned, but it gave me the opportunity to talk about this incident with the children and to remind students of the importance of following our school behaviour policy.

All types of combs are prohibited items at City Academy, as in other schools. This is a good opportunity to remind students and parents that they are not allowed to be brought into school, and will be confiscated if brought in. The other items that are prohibited are cigarettes and any other smoking related material, illegal drugs, alcohol and anything we could deem to be a weapon. These will also be confiscated and handed over to the Police.

If you have any questions or concerns please contact me at school.

I would also like to take this opportunity to tell you about a slight change to the school day, which starts after half term on Monday 24<sup>th</sup> February and lasts until the end of the school year. There is no change to the start and end time of the day, but in the mornings, students will go into their Learning Family (tutor group), instead of a whole year group meeting. The register will be taken during this time, and it is absolutely essential that students are in school, on time, in uniform and ready to learn.

Also, at the end of lunchtime, students will go straight into lesson 5, instead of going to learning family. This means lesson 5 will be 20 minutes longer, meaning your child will be receiving more teaching time.

A reminder that we offer **all** students a free breakfast, which is served in the venue from 7.45am-8.30am and we'd like to encourage students to come and have breakfast with staff and their peers.

Finally from me, thank you for all your support. We hope students have a restful and enjoyable half term, and we look forward to seeing students back on Monday 24<sup>th</sup> February.

Best wishes



Jon Angell  
Principal, City Academy

Every Student a Graduate – Every Student a Leader

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**Timings of the school day from Monday 24<sup>th</sup> February until the end of this Academic year.**

Year 7, 8, 9, 10 - Monday to Thursday	
Learning Session	Times of the day
Learning Family	8.40am – 9.00am
Period 1	9.00am – 10.00am
Period 2	10.00am – 11.00am
Break	11.00am – 11.20am
Period 3	11.20am – 12.20pm
Period 4	12.20pm – 1.20pm
Lunch	1.20pm – 1.55pm
Period 5	1.55pm – 3.15pm

Year 7, 8, 9, 10 - Friday	
Learning Session	Times of the day
Period 1	8.40am – 9.40am
Period 2	9.40am – 10.40am
Break	10.40am – 11.00am
Period 3	11.00am – 12.00am
Period 4	12.00am – 1.00pm
Lunch	1.00pm – 1.35pm
Period 5	1.35pm – 2.35pm

Year 11s - Monday to Thursday	
Learning Session	Times of the day
Learning Family	8.40am – 9.00am
Period 1	9.00am – 10.00am
Period 2	10.00am – 11.00am
Break	11.00am – 11.20am
Period 3	11.20am – 12.20pm
Period 4	12.20pm – 1.20pm
Lunch	1.20pm – 1.55pm
Period 5	1.55pm – 3.15pm
Period 6	3.15pm – 4.15pm

Year 11s - Friday	
Learning Session	Times of the day
Period 1	8.40am – 9.40am
Period 2	9.40am – 10.40am
Break	10.40am – 11.00am
Period 3	11.00am – 12.00am
Period 4	12.00am – 1.00pm
Lunch	1.00pm – 1.35pm
Period 5	1.35pm – 2.35pm

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